

ACSD Annual Business Meeting
Northwest Nazarene University
June 5, 2013

Agenda

Welcome	Steve Beers, President
Opening Prayer	Becca Rhodes, Fresno Pacific University
Approval of Minutes from June 2012 Annual Meeting	Steve Beers, President
More than Just a Great Conference	ACSD Executive Committee
Constitutional Amendments	Steve Ivester, Publications & Media Chair
Membership Report	Marie Wisner, Membership Chair
Budget Highlights	Vern Wesley, Treasurer

Annual Meeting Packet Contents

Agenda

ACSD Leadership

- Executive Committee
- Diversity Leadership Team
- Collaborative Leaders
- Media and Publication Editors
- New Professionals' Retreat Leaders
- Finance Team
- Membership Team

Minutes from 2012 Annual Business Meeting

Constitutional Amendments

Publications Report

2012-13 ACSD Career Center Report

Membership Report

2012-13 Year to Date Financial Report

2013-14 Approved Budget

2010 ACSD Constitution

Proposed 2013 ACSD Constitution

2013-2014 ACSD Executive Committee

President (outgoing)

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Vice President (outgoing)

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Treasurer (outgoing)

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Secretary

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President (incoming)

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Treasurer (incoming)

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Publications and Media Chair

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President-Elect (incoming)

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Diversity Leadership Team

Chair: Daryl Hawkins
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Jane Higa
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Jamica Love
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Bruce Morgan
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Amy Van Der Werf
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Collaborative Leaders

New Professionals

<https://www.facebook.com/groups/ACSDnewprofessionals>

Jonathan Yorkowitz
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Multicultural Interests

<https://www.facebook.com/groups/ACSDmulticulturalcollaborative>

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Housing and Residence Life

<https://www.facebook.com/groups/ACSDHousingandReslife>

Leadership TBA

Student Leadership Development

<https://www.facebook.com/groups/ACSDstudentleadershipcollaborative>

Andy Hall
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Website and Publication

Web Master

Nathan Freeburg
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ACSD Ideas Editor

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Growth Editors

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New Professionals' Retreat Leadership 2013

Chair

Kim Stave
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Rob Thompson
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Chris Confer
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Membership Team

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ACSD Annual Business Meeting

June 6, 2013

Taylor University

Matthew Murray (Tyndale) opened in prayer.

Steve Beers (John Brown) asked for a motion to approve the minutes from the 2011 Business meeting. David Morris (Olivet Nazarene) motioned to approve the minutes. Trent Palmer (Anderson University) seconded. Motion passed with no objections.

Steve Beers introduced the new Mission, Vision and Values, as well as the Objectives.

Mission: To equip and challenge Christ Followers to infuse their faith into student development scholarship and practice

Vision: By 2016 ACSD will be valued for producing and delivering relevant resources that significantly impact our diverse membership

Values: Relationships, Inclusivity, Innovation, Learning, Excellence, Faith-Fullness

Objective 1: Expand and diversify the membership

Objective 2: Increase the capability of leadership to function more effectively and efficiently

Objective 3: Leverage current info and resources

Objective 4: Advancing scholarship and learning

Members were invited to meet with EC after the meeting to get more information about getting involved on leadership teams.

The new logo was presented.

New resources that were produced this year:

- Funding the Future (published text), edited by Steve Beers, Tim Herrman and Paul Blezien
- Funding the Future II (e-monograph), edited by Steve Beers and Andre Broquard
- New monograph series
- Benchmarking information
- Salary survey (Steve Ivester, Skip Trudeau)
- Collaboration with CCCU affinity groups

Northwest Nazarene University in Nampa, ID will host the ACSD Conference in 2013. Bethel University will host in 2014. We are looking for a 2015 host.

Election results: Andrea Ide (secretary) and Marie Wisner (membership chair) were re-elected for another 3 year term. We will be looking for people interested in running for President-Elect, Vice President, Treasurer and Media and Publications Chair.

Steve Ivester led the voting process for the Constitutional amendments.

Dave Guthrie (Geneva) motioned to suspend the 30 day notification of as noted in the constitution so that we can vote today. Edee Schulze (Bethel) seconded the motion. Motion passed.

Brent Baker (Anderson) motioned to change to the proposed mission statement. Damon Seacott (Spring Arbor) seconded the motion.

Discussion:

Rick Mathia (GFU): suggested to switch the order of the terms “scholarship” and “practice”

Randy Gruendyke (Taylor): Recommended that we add the word “Scripture” The question was asked regarding the reasoning for changing from the old, longer, thorough statement to the shorter statement.

Randy Gruendyke proposed a friendly motion: “To equip and challenge Christians”
Friendly amendment failed.

Edee Schulze (Bethel) proposed a friendly motion: “To equip and challenge Christ followers to infuse scripture and their faith into student development practice and scholarship.”
Friendly amendment failed.

Rob Rostoni (Geneva) motioned to table the amendment with mechanism to provide input from membership

Tim Arens (Moody) seconded motion
Motion passed

Marie Wisner gave a report of the membership demographics

Vern Wesley gave a report of the budget. Issues he has experienced: local banking, all conference revenue goes through ACSD Pay Pal account as opposed directly to the host institution. An auditor was hired to go through the books. Invited anyone interested in being a part of the Finance leadership team.

Steve Ivester acknowledged Growth editors Skip Trudeau and Tim Herrman, Koinonia editor Steve Austin and webmaster Nathan Freeburg as well as the writers from Growth and Koinonia. Noted the Funding the Future book. Analysis of the website and plans to move forward.

Andrea Ide reminded the membership about the Collaboratives and introduced the winners of the Case Study Competition.

Kris Hansen-Kieffer (Messiah) spoke of the initiatives to increase membership from both non-faith-based institutions and diversity. Jane Higa introduced the Diversity Task Force members.

Steve introduced NNU team and their presentation.

Respectfully submitted,
Andrea Ide
Secretary
June 2013

SUMMARY OF CONSTITUTIONAL CHANGES

MISSION STATEMENT

The rationale for the change is to make the statement cleaner and more concise, not to change the intent.

- Current: The mission of the Association for Christians in Student Development is to provide opportunities for the integration of Scripture and the Christian faith in the Student Development profession, to promote professional growth, to provide opportunities for Christian fellowship, to allow for the exchange of ideas, and to provide various services for membership in pursuit of this mission.
- Proposed: To equip and challenge members to infuse their Christian faith into student development practice and scholarship.

EXECUTIVE COMMITTEE MEMBER TITLE CHANGES (SOME MINOR WORDING CHANGES ON ROLES/RESPONSIBILITIES IS ALSO INCLUDED – SEE CONSTITUTION FOR DETAILS)

The rationale is to provide more accurate titles based upon functionality of the position.

- Keep:
 - President as President Elect/President
 - Membership Chair as Membership Chair
- Change:
 - Vice President to Professional Development Chair
 - Secretary to Administrative Chair
 - Treasurer to Business Chair
 - Publications to Scholarship Chair
- Add: Diversity Chair – see note below

EXECUTIVE COMMITTEE MEMBER ADDITION – DIVERSITY CHAIR

The rationale is to continue to move the association forward and to encourage continued dialogue and sensitivity to issues of diversity.

- Current: Task Force Committee with a chair and members
- Proposed: Add a Diversity Chairperson to the ACSD Executive Committee leadership team. The Diversity Chair would be a permanent position installed by membership vote, in a similar fashion of other Executive Committee members, and would have supervision over the Diversity Team and full voting rights and leadership responsibilities related to all EC decisions.

PRESIDENT-ELECT TO ASSUME ROLE OF PRESIDENT IN THE EVENT THAT THE PRESIDENT IS UNABLE TO FULFILL THOSE DUTIES

The rationale is that the committee believes that the best officer to assume the position of the President would be the President-Elect, as they have already been installed by a vote of the members.

- Current: The vice-president shall assume the office of the president in the event the presidency is vacated.
- Proposed: The President-Elect shall assume the office of the president in the event the presidency is vacated.

ACSD Publications and Media Report

1) Website – Leveraging resources

Nathan Freeburg, ACSD Webmaster, and I spent the majority of the year working with Monk Development in redesigning the association's website. The enhanced back-end technology program helps us facilitate a more engaging and resourceful site for our membership.

2) Publications – Advancing scholarship and learning

Growth and Koinonia - It is a pleasure to work with such quality and dedicated editors of our publications. We'd like to express our appreciation to Drs. Skip Trudeau and Tim Hermann, editors of *Growth*, for their faithful work and service to ACSD this past year.

Steve Austin has transitioned out of serving as the editor of *Koinonia* this year. We'd like to express deep gratitude for his faithful work the past eight years serving the association diligently and with great creativity.

The *Koinonia* has officially become ACSD Ideas, a digest of issues and trends on the website. The new editor for ACSD Ideas is Drew Mosier, Associate Dean at Taylor University.

Many of our members contributed to these publications. We are deeply grateful to them for their work and commitment to advance the integration of truth, day-to-day experiences, and the discipline of student development theory for the sake of our growth and learning as members.

Monograph Series – Dr. Todd Ream confirmed a printing contract for this new bi-annual series with Abilene Printing. The purpose of this series will be to provide the membership with an edited collection of research that systematically brings to bear a Christian mindset upon a challenge facing student affairs professionals. While this research might focus upon the needs of distinctively Christian colleges and university campuses, the defining quality of the monograph series will be how it utilizes Christian theological thought as a means of informing rigorous research. The current idea is to prepare one volume every other year and for that volume to be distributed at the annual conference. In addition to the volume's distribution at the conference, members of the party that prepared the manuscript would be invited to give an overview of their findings during a general session of the membership. We plan to pilot this monograph series over the next four years to develop the best structure, oversight and production process.

Respectfully submitted,
Steve Ivester
Publications and Media Chair
June 2013

2012-2013 ACSD Career Center Report

As of May 24, 2013

JOB POSTINGS Submitted Year to date submitted

June (2012)	12	12
July	5	17
August	0	17
September	1	18
October	2	20
November	3	23
December	3	26
January (2013)	21	47
February	22	69
March	30	99
April	24	123
May	13	136

CANDIDATES POSTING RESUMES Submitted Year to date submitted

June (2012)	4	4
July	0	4
August	0	4
September	1	5
October	0	5
November	0	5
December	2	7
January (2013)	1	8
February	4	12
March	4	16
April	6	22
May	7	29

<u>Totals:</u>	<u>2013</u>	<u>2012</u>	<u>2011</u>	<u>2010 *</u>	<u>2009</u>	<u>2008</u>	<u>2007</u>	<u>2006</u>
Positions Posted Career Center:	136	155	168	111	122	128	147	159
Candidates Posted Career Center:	29	28	39	36	33	55	34	43

*2009-2010 reports from Sept. - May

Previous reports ran from June - May

Respectfully submitted by:

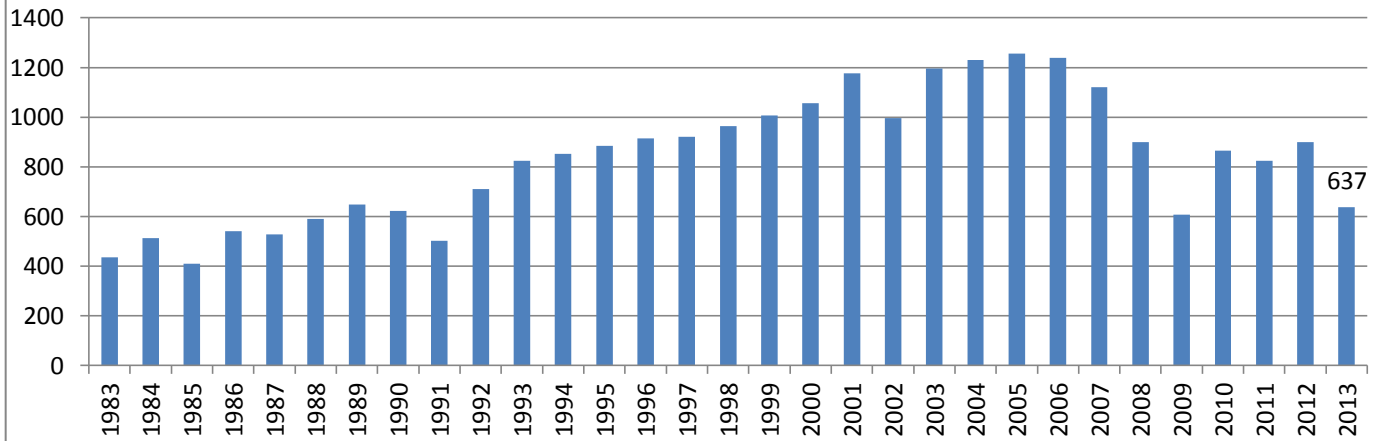
Martha J. Smith

Vice President of Association for Christians in Student Development

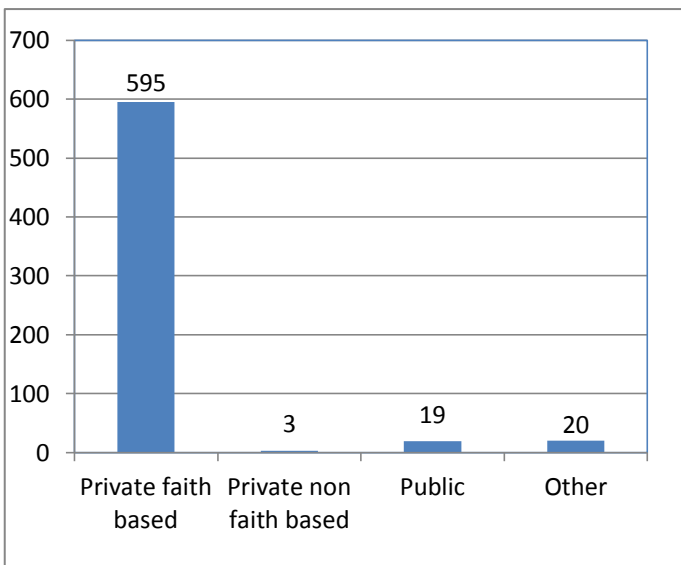
June 2013

2013 ACSD Membership Report

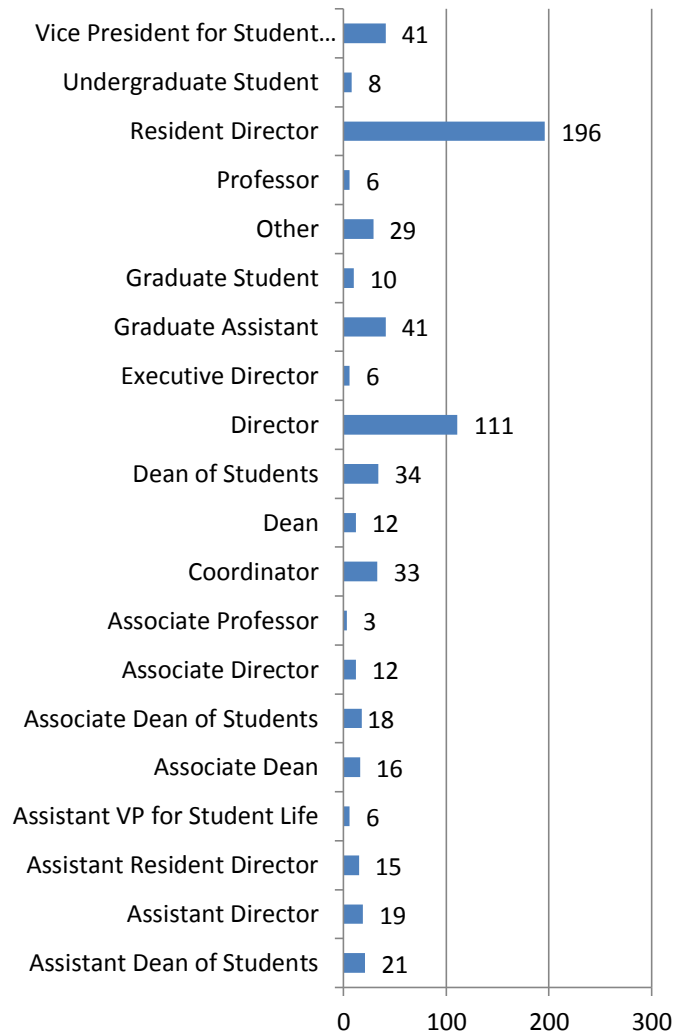
ACSD Membership History

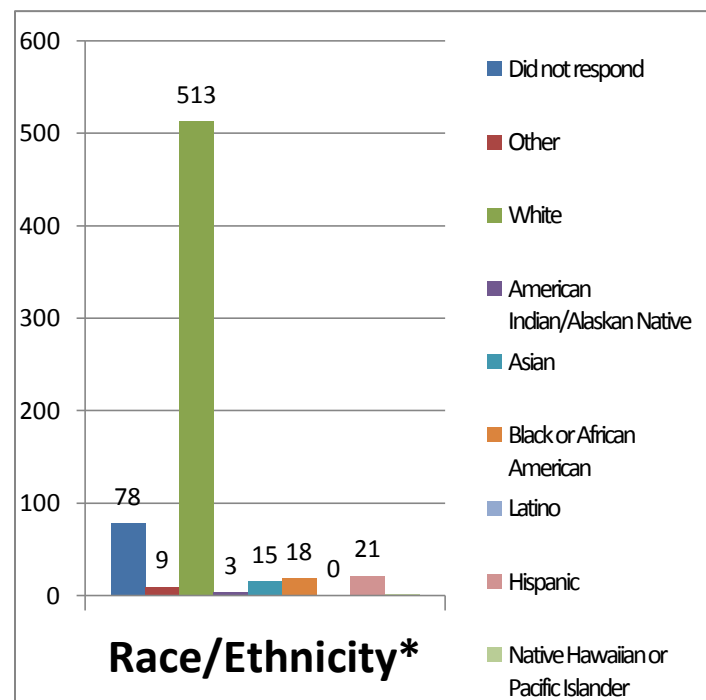
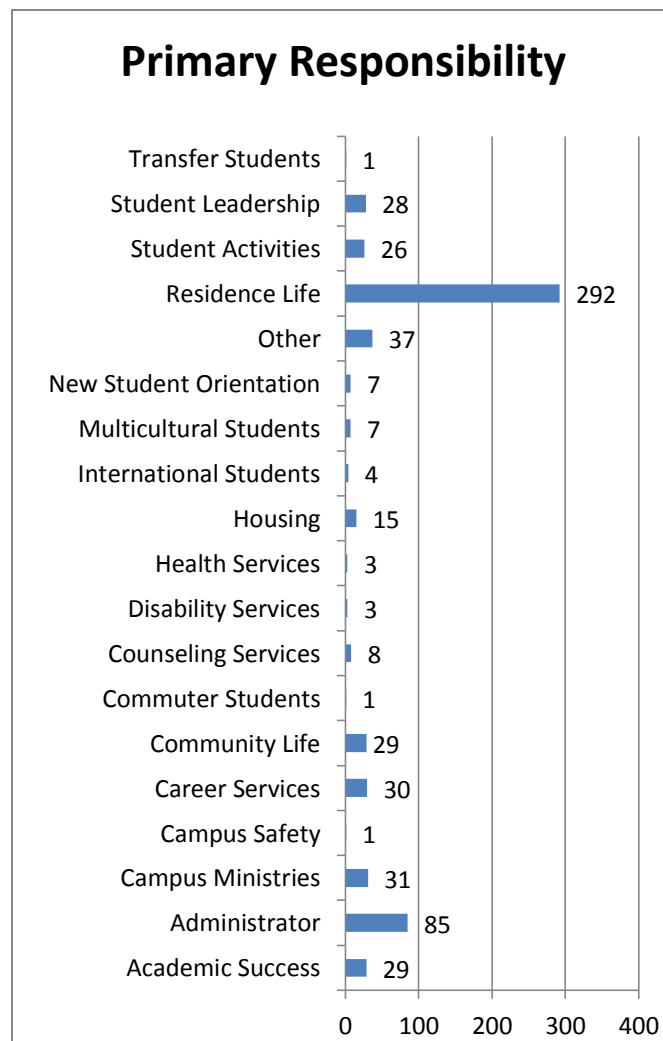
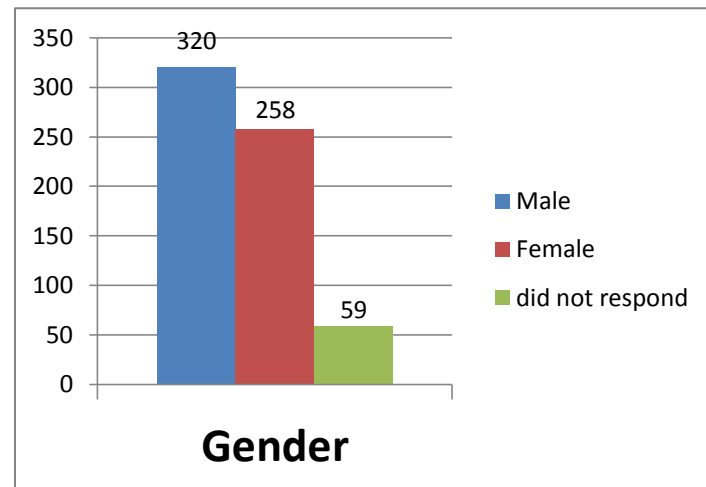
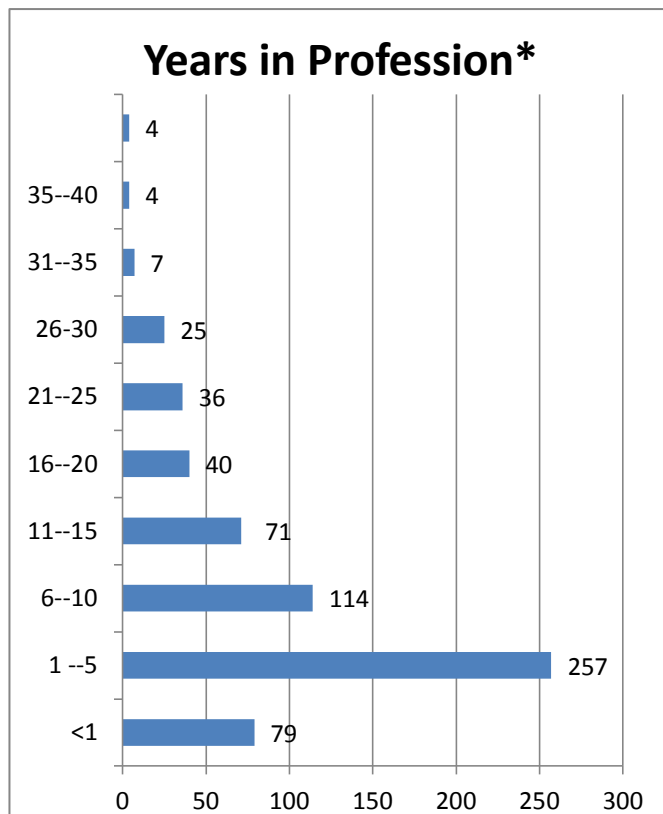


Institution Type



Types of Positions





As of May 25, 2013, the number of ACSD members totaled 635 individuals, representing 159 institutions. This represents a decrease from last year's total membership. ACSD's commitment to growth is reflected in the strategic initiative established last fall to expand and diversify membership. A volunteer leadership team is working to implement strategies to ensure that we achieve this objective. These strategies may include:

- The establishment of a scholarship for members from public institutions to cover/subsidize costs of attending the annual conference.
- Working with the Executive committee to continue to demonstrate that ACSD provides a strong return on investment and articulate the value and benefits of membership in ACSD.
- Develop promotional materials that will be distributed by mail to current and potential ACSD institutions
- Identify and reach out to institutions that have not historically engaged with ACSD (Catholic, Jesuit...)
- The implementation of a volunteer "call center" at the beginning of each annual membership drive to engage chief student development officers in the promotion of ACSD membership to their teams.

Members interested in participating on the leadership team for the strategic initiative to expand and diversity membership can contact Marie Wisner for more information.

Respectfully submitted,
Marie Wisner
Membership Chair

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651-638-6543

ACSD 2012-2013 YTD Financial Report

<u>BALANCE ON HAND</u>	(September 1, 2012)	
	Operating Reserves (Checking)	14,211.60
	Pay Pal Account	5,518.50
	CD (Operating Reserve)	125,123.37
	TOTAL	144,853.47

<u>REVENUE</u>		
	Interest on checking	2.88
	Interest on CD	93.88
	Taylor Conference Proceeds	56,445.19
	Registration/Membership Fees*	161,303.12
	Unrecognized Revenue	651.92
	TOTAL REVENUE	218,496.99

<u>EXPENSES</u>	General Operation	14,506.89
(Itemized on reverse side)	Technology	2,945.84
	Publications	0.00
	Membership	0.00
	Organization Development	4,136.17
	Professional Development	239.50
	Strategic Projects	27,079.18
	Conference Advance	0.00
	PayPal to Conf. School	120,481.00
	TOTAL EXPENSES	169,388.58

<u>BALANCE ON HAND</u>	(May 31, 2013)	
	Operating Reserves (Checking)	56,672.22
	CD	125,217.53
	PayPal Balance	12,072.13
	Uncleared Checks	-21,940.60
	TOTAL	193,961.88

*Reflects membership & conference registration fees taken in through Pay Pal.

ACSD 2013-2014 Approved Budget (June 2013)

EXPENSES

General Operations

Printing/Design		\$	25.00
Postage		\$	25.00
Supplies		\$	50.00
Awards/Gifts		\$	700.00
Boender Award/Bamford Awards/Higa Award	\$	500.00	
Outgoing Exec. Comm. Awards	\$	200.00	
Contingency		\$	550.00
ACSD Assistant		\$	1,250.00
Conference Advance		\$	8,000.00
Exec. Comm. Travel		\$	11,300.00
<u>Fall</u>	\$	5,140.00	
Flights (7 @ \$400)	\$	2,800.00	
Rental Vehicle	\$	300.00	
Lodging	\$	1,230.00	
Meals	\$	810.00	
<u>Spring</u>	\$	6,160.00	
Conf. Registrations & extra lodging	\$	2,100.00	
Flights (7 @ \$400)	\$	2,800.00	
Rental Vehicle	\$	300.00	
Meals	\$	960.00	
<u>Conf. Host Consulting (\$1300)</u>	\$	-	
Flight	\$	-	
Lodging (2nights)	\$	-	
Meals	\$	-	
Meals for Host Staff (30 @ \$25)	\$	-	
General Operations Total		\$	21,900.00

Technology

Website Webmaster Stipend	\$	3,000.00	
Website Maintenance			
Monk Web Development, Inc	\$	1,500.00	
Bankcard fees*	\$	3,200.00	
Technology Total		\$	7,700.00

Publications

Growth Journal	\$	11,900.00	
Design/Layout	\$	1,500.00	
Printing	\$	5,000.00	
Mailing	\$	400.00	
Publishing Intern	\$	5,000.00	
Publications Total		\$	11,900.00

Membership

Printing (postcard)	\$	600.00
Postage	\$	200.00

Membership Total		\$	800.00
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Organization Development

ACPA/NASPA	\$	2,800.00
Multicultural Scholarships (10 @ \$290)	\$	2,900.00
Non-Faith Based Scholarships (4@ \$310)	\$	-
Leadership Team Expenses	\$	-

Total Organizational Development		\$	5,700.00
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Professional Development

New Professionals	\$	750.00
Mid-Level Retreat	\$	750.00
Research Grants	\$	2,500.00

Total Professional Development		\$	4,000.00
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TOTAL EXPENSES		\$	52,000.00
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*PayPal fees

PROJECTED REVENUE

Operating Reserve Transfer (Conference Revenue)		\$	10,000.00
Conference Advance		\$	8,000.00
Membership Revenue (650 @ \$50)		\$	32,500.00
Interest			
CD	\$	1,250.00	
Checking	\$	250.00	
		\$	1,500.00

TOTAL REVENUE		\$	52,000.00
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ACSD Constitution

Article I

NAME

The name of this organization shall be "Association for Christians in Student Development" (ACSD).

Article II

MISSION STATEMENT

The mission of the Association for Christians in Student Development is to provide opportunities for the integration of Scripture and the Christian faith in the student development profession, to promote professional growth, to provide opportunities for Christian fellowship, to allow for the exchange of ideas, and to provide various services for membership in pursuit of this mission.

Article III

DOCTRINAL STATEMENT

1. We believe there is one God, eternally existing in three persons: Father, Son, and Holy Spirit.
2. We believe the Bible to be inspired, the only infallible, authoritative Word of God.
3. We believe in the deity of our Lord Jesus Christ, in His virgin birth, in His sinless life, in His miracles, in His vicarious death and atonement through His shed blood, in His bodily resurrection and ascension to the right hand of the Father, and in His personal, visible return in power and glory.
4. We believe man and woman created in the image of God, were tempted by Satan and fell, and that, because of the exceeding sinfulness of human nature, regeneration by the Holy Spirit is absolutely necessary for salvation.
5. We believe in the present ministry of the Holy Spirit by whose indwelling the Christian is enabled to live a godly life, and by whom the church is empowered to carry out Christ's great commission.
6. We believe in the bodily resurrection of both the saved and the lost; those who are saved unto the resurrection of life, and those who are lost unto the resurrection of damnation.

Article IV

MEMBERSHIP

Membership is open to all persons involved or interested in the student development profession in institutions of higher education who subscribe to the doctrinal statement and meet the requirements outlined in the bylaws.

Article V

OFFICERS

1. Officers of the association shall be the president, president-elect, vice president, secretary, treasurer, membership chair and publications and media chair.
2. Officers shall be elected by membership through a ballot provided on the ACSD website. The vice president, secretary, treasurer, membership chair and publications and media chair may serve in the same office for no more than two

consecutive three year terms. The term of the president shall be limited to one two-year term. The president-elect will serve one two-year term with automatic assumption of the office of president at the end of their respective terms.

3. Officers must be current members of ACSD.
4. The Executive Committee shall be composed of the officers of the association.

Article VI

MEETINGS

The annual meeting shall be held at a time and place determined by the Executive Committee.

Article VII

AMENDMENTS

Amendments to the constitution may be made at an annual business meeting of the association provided the proposed amendments are submitted via email or U.S. mail to each member at least 30 days prior to the meeting at which they are to be considered. A two-thirds majority vote of approval by members present at the business meeting shall be necessary for adoption.

ACSD BY-LAWS

Article I

MEMBERSHIP

Section 1.

- a. Each applicant must subscribe to the doctrinal statement and accept the constitution and the by-laws of the association.
- b. Membership shall be open to persons actively involved or interested in student development in higher education, or committed to such a position for the ensuing year, or pursuing graduate work in student development or a related field.
- c. An application form available on the ACSD website and sent annually to the current membership must be completed and submitted to the membership chair.

Section 2.

- a. The annual membership fee shall be determined by recommendation of the Executive Committee to the membership at the annual conference and shall be voted upon by those members present and must pass by simple majority.
- b. The membership year shall run from September 1 to August 31 renewable annually by payment of dues. Membership dues received after the June conference will be applied to the next membership year.

Section 3. Termination

Membership may be eliminated by voluntary written withdrawal, by action of the Executive Committee based upon proof that the member no longer meets the standards of the association, or by failure to pay the annual dues.

Article II

THE EXECUTIVE COMMITTEE

Section 1. Nomination and Election

- a. The Executive Committee shall serve as the nominating committee and shall be sensitive to representation of the various segments of the organization.

- b. Members shall vote by completing a ballot provided on the ACSD website by the specified date.

Section 2. Duties and Officers

a. President

The president shall serve as chair of all the meetings of the association and of the Executive Committee, shall give overall leadership to the activities of the association in achieving its objectives and implementing its policies, shall follow through on matters delegated to individuals and committees, and shall be an ex-officio member of all committees.

b. President-Elect

The president-elect shall assist the president as delegated in the ongoing leadership of the organization.

c. Vice President

The vice president shall serve as chair in the absence of the president, coordinates career center services, and carry out responsibilities as delegated.

d. Secretary

The secretary shall keep minutes of the meetings of the association and Executive Committee, be responsible for general correspondence, serve as archivist and coordinator of Collaborative Leaders.

e. Treasurer

The treasurer shall receive and account for all monies and make payments authorized by the Executive Committee, and prepare a financial report for the annual meeting.

f. Publications and Media Chair

The Publications and Media Chair shall be responsible for coordinating the editing, publishing and distribution of Koinonia and Growth, the official publications of the association. The Publications and Media Chair shall also be responsible to oversee media activities of the Association.

g. Membership Chair

The membership chair shall be responsible for all membership records and corresponding services.

Section 3. Duties of the Executive Committee

The Executive Committee shall be responsible to formulate procedures to fulfill the purposes of the association. It shall:

- a. Act in behalf of the association in transaction of necessary business meetings.
- b. Appoint committees, commissions, and leaders for Collaboratives.
- c. Plan the program for the annual conference in conjunction with the host school.
- d. Have power to authorize and regulate any group or activity using the name of the association.
- e. Consider and present any suggested amendments of the constitution and/or by-laws.
- f. Authorize an annual audit of the financial records of the association.

Section 4. Vacancies

A vacancy in office other than that of the president and president-elect shall be filled by appointment of the Executive Committee. The vice president shall assume the office of the president in the event the presidency is vacated. In the event that the position of president-elect is vacated, a new president-elect will be elected through a ballot on the ACSD website and serve the remainder of the president-elect term and then serve as president.

Section 5. Removal from Office

An officer may be removed from office for any of the following reasons:

- a. Demonstration of negligence, incompetence, inability, or corruption in performing the duties of said office.
- b. Demonstration of corruption or moral impropriety at his or her home institution.
- c. In situations involving incompetence, corruption, and moral impropriety and in accordance with Biblical guidelines, it is expected that the officer in question will have been confronted about the relevant issues in a prayerful manner and in a spirit of love and humility. While full restoration to a position of leadership and influence within the organization may not be wise or possible, restoration to a supportive Christian fellowship remains a goal.

Any elected or appointed officer of the Executive Committee may move to remove an officer. A seconded motion for removal shall require a unanimous vote by the Executive Committee to confirm removal. Removal from office is immediate. No officer is permitted a vote in the matter of his or her removal.

- a. If removal proceedings are initiated against the president, the president-elect will preside for the removal discussion and vote.

Article III

MEETINGS

Section 1. Time and Place

The business meeting shall be held during the annual conference.

Section 2. Quorum

Members present at an annual business meeting shall constitute a quorum.

Section 3. Parliamentary Law

Business meetings of this association shall be conducted according to Robert's Rules of Order.

Article IV

COLLABORATIVES

Section 1. Purpose

To foster the spiritual and professional effectiveness of Christian student development personnel by facilitating groups that collaborate around a common interest, a job function, a professional need, or a geographic area in a manner consistent with the mission of ACSO and the purposes stated in the constitution and by-laws.

Section 2. Objectives

- a. To promote integration of biblical principles within the profession
- b. To enhance professional growth of members
- c. To provide fellowship and support among the membership by offering connecting and access points
- d. To make available resources that will contribute to personal and professional growth.

Section 3. Collaborative Leader

An association member shall be appointed for a term by the Executive Committee to fulfill the designated objectives.

Article V

AMENDMENTS TO THE BY-LAWS

. Amendments to the by-laws may be made at an annual business meeting of the association provided the proposed amendments are submitted via email or U.S. mail

to each member at least 30 days prior to the meeting at which they are to be considered. A two-thirds vote of approval by members present at the business meeting shall be necessary for adoption.

Article VI

AMENDMENTS

- a. The Association for Christians in Student Development (ACSD) is organized exclusively for charitable, religious, education or scientific purposes under section 501 (c) (3) of the International Revenue Code.
- b. No part of the net earnings of ACSD shall inure the benefit of, or be distributed to members, trustees, officers, or other private persons, except the ACSD shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth hereof.
- c. No substantial part of the activities of the ACSD shall be carryon of propaganda, or otherwise be attempting to influence legislation, and ACSD shall not participate on behalf of any candidate for the public office.
- d. Notwithstanding and other provisions of these articles, ACSD shall not carry on any other activities not permitted to be carried on by an organization exempt from federal income tax under section 501 (c)(3) of Code, or ban an organization to which contributions are deductible under section 170 (c)(2) of the Code.
- e. Upon dissolution of the ACSD, the officers shall, after paying or making provisions for the payment of all the liabilities of the association, dispose of the remaining assets of the organization to such organizations organized and operated exclusively for charitable, educational, religious, or scientific purposes which at the time qualify' as exempt organization under section 501 (c)(3) of the Code. (World Vision International has been designated as the organization that would receive ACSD's assets if ACSD were to be dissolved)
- f. The Treasurer/Membership Chair position shall be divided into two separate positions. The Treasurer shall receive and account for all monies and make payments authorized by the Executive Committee, and prepare a financial report for the annual meeting. The Membership Chair shall maintain all membership records and corresponding services.

Ratified: June 5, 1980

Amended: June 8, 1983

June 8, 1985

June 3, 1986

June 7, 1988

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June 5, 2002

June 4, 2008

June 9, 2010

ACSD Constitution (Proposed)

Article I

NAME

The name of this organization shall be “Association for Christians in Student Development” (ACSD).

Article II

MISSION STATEMENT

To equip and challenge members to infuse their Christian faith into student development practice and scholarship.

Article III

DOCTRINAL STATEMENT

7. We believe there is one God, eternally existing in three persons: Father, Son, and Holy Spirit.
8. We believe the Bible to be inspired, the only infallible, authoritative Word of God.
9. We believe in the deity of our Lord Jesus Christ, in His virgin birth, in His sinless life, in His miracles, in His vicarious death and atonement through His shed blood, in His bodily resurrection and ascension to the right hand of the Father, and in His personal, visible return in power and glory.
10. We believe man and woman created in the image of God, were tempted by Satan and fell, and that, because of the exceeding sinfulness of human nature, regeneration by the Holy Spirit is absolutely necessary for salvation.
11. We believe in the present ministry of the Holy Spirit by whose indwelling the Christian is enabled to live a godly life, and by whom the church is empowered to carry out Christ’s great commission.
12. We believe in the bodily resurrection of both the saved and the lost; those who are saved unto the resurrection of life, and those who are lost unto the resurrection of damnation.

Article IV

MEMBERSHIP

Membership is open to all persons involved or interested in the student development profession in institutions of higher education who subscribe to the doctrinal statement and meet the requirements outlined in the bylaws.

Article V

OFFICERS

5. Officers of the association shall be the president, president-elect, professional development chair, administrative chair, business chair, membership chair, diversity chair, and scholarship chair.
6. Officers shall be elected by membership through a ballot provided on the ACSD website. The professional development chair, administrative chair, business chair, membership chair and scholarship chair may serve in the same office for no more than two consecutive three year terms. The term of the president shall be limited to one two-year term. The president-elect will serve one two-year term

- with automatic assumption of the office of president at the end of their respective terms.
7. Officers must be current members of ACSD.
 8. The Executive Committee shall be composed of the officers of the association.

Article VI

MEETINGS

The annual meeting shall be held at a time and place determined by the Executive Committee.

Article VII

AMENDMENTS

Amendments to the constitution may be made at an annual business meeting of the association provided the proposed amendments are submitted via email or U.S. mail to each member at least 30 days prior to the meeting at which they are to be considered. A two-thirds majority vote of approval by members present at the business meeting shall be necessary for adoption.

ACSD BY-LAWS

Article I

MEMBERSHIP

Section 1.

- d. Each applicant must subscribe to the doctrinal statement and accept the constitution and the by-laws of the association.
- e. Membership shall be open to persons actively involved or interested in student development in higher education, or committed to such a position for the ensuing year, or pursuing graduate work in student development or a related field.
- f. An application form available on the ACSD website and sent annually to the current membership must be completed and submitted to the membership chair.

Section 2.

- c. The annual membership fee shall be determined by recommendation of the Executive Committee to the membership at the annual conference and shall be voted upon by those members present and must pass by simple majority.
- d. The membership year shall run from September 1 to August 31 renewable annually by payment of dues. Membership dues received after the June conference will be applied to the next membership year.

Section 3. Termination

Membership may be eliminated by voluntary written withdrawal, by action of the Executive Committee based upon proof that the member no longer meets the standards of the association, or by failure to pay the annual dues.

Article II

THE EXECUTIVE COMMITTEE

Section 1. Nomination and Election

- c. The Executive Committee shall serve as the nominating committee and shall be sensitive to representation of the various segments of the organization.
- d. Members shall vote by completing a ballot provided on the ACSD website by the specified date.

Section 2. Duties and Officers

h. President

The President shall serve as chair of all the meetings of the Association and of the Executive Committee, shall give overall leadership to the activities of the Association in achieving its objectives and implementing its policies, shall follow through on matters delegated to individuals and committees, and shall be an ex-officio member of all committees.

i. President-Elect

The President-Elect shall assist the president as delegated in the ongoing leadership of the organization and shall serve as chair in the absence of the President.

j. Professional Development Chair

The Professional Development Chair, coordinates career center services, and provide leadership for all professional retreats (i.e. NPR).

k. Administrative Chair

The Administrative Chair shall keep minutes of the meetings of the Association and Executive Committee, be responsible for general correspondence, serve as archivist and provide leadership for the Collaborative Leaders.

l. Business Chair

The Business Chair shall receive and account for all monies and make payments authorized by the Executive Committee, prepare a financial report for the annual meeting, and provide leadership for the Finance Leadership Team.

m. Scholarship Chair

The Scholarship Chair shall be responsible for coordinating the editing, publishing and distribution of the official publications of the Association. The Scholarship Chair shall also be responsible to oversee media and web activities of the Association, as well as provide leadership for the Scholarship Team.

n. Membership Chair

The Membership Chair shall be responsible for all membership records and corresponding services and provide leadership for the Membership Team.

o. Diversity Chair

The Diversity Chair shall be responsible for leading the diversity initiatives of the Association as well as provide leadership for the Diversity Leadership Team.

Section 3. Duties of the Executive Committee

The Executive Committee shall be responsible to formulate procedures to fulfill the purposes of the association. It shall:

g. Act in behalf of the association in transaction of necessary business meetings.

h. Appoint committees, Leadership Teams, commissions, and leaders for Collaboratives.

i. Plan the program for the annual conference in conjunction with the host school.

j. Have power to authorize and regulate any group or activity using the name of the association.

k. Consider and present any suggested amendments of the constitution and/or by-laws.

l. Authorize an annual audit of the financial records of the association.

Section 4. Vacancies

A vacancy in office other than that of the president and president-elect shall be filled by appointment of the Executive Committee. The president-elect shall assume the office of the president in the event the presidency is vacated. In the event that the position of president-elect is vacated, a new president-elect will be elected through a ballot on the ACSD website and serve the remainder of the president-elect term and then serve as president.

Section 5. Removal from Office

An officer may be removed from office for any of the following reasons:

- d. Demonstration of negligence, incompetence, inability, or corruption in performing the duties of said office.
- e. Demonstration of corruption or moral impropriety at his or her home institution.
- f. In situations involving incompetence, corruption, and moral impropriety and in accordance with Biblical guidelines, it is expected that the officer in question will have been confronted about the relevant issues in a prayerful manner and in a spirit of love and humility. While full restoration to a position of leadership and influence within the organization may not be wise or possible, restoration to a supportive Christian fellowship remains a goal.

Any elected or appointed officer of the Executive Committee may move to remove an officer. A seconded motion for removal shall require a unanimous vote by the Executive Committee to confirm removal. Removal from office is immediate. No officer is permitted a vote in the matter of his or her removal.

- b. If removal proceedings are initiated against the president, the president-elect will preside for the removal discussion and vote.

Article III

MEETINGS

Section 1. Time and Place

The business meeting shall be held during the annual conference.

Section 2. Quorum

Members present at an annual business meeting shall constitute a quorum.

Section 3. Parliamentary Law

Business meetings of this association shall be conducted according to Robert's Rules of Order.

Article IV

COLLABORATIVES

Section 1. Purpose

To foster the spiritual and professional effectiveness of Christian student development personnel by facilitating groups that collaborate around a common interest, a job function, a professional need, or a geographic area in a manner consistent with the mission of ACSO and the purposes stated in the constitution and by-laws.

Section 2. Objectives

- e. To promote integration of biblical principles within the profession
- f. To enhance professional growth of members
- g. To provide fellowship and support among the membership by offering connecting and access points
- h. To make available resources that will contribute to personal and professional growth.

Section 3. Collaborative Leader

An association member shall be appointed for a term by the Executive Committee to fulfill the designated objectives.

Article V

AMENDMENTS TO THE BY-LAWS

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- m. Changed from Regional Directors to Collaboratives.
- n. Simplified the mission statement, added diversity chair to the Executive Committee, changed the position titles and added officer duties, and changed from the vice president to the president-elect as the position that will take over the presidency in the event of a vacancy.

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